



MaineDOT

EIS Quality Control Checklist

Draft EIS Quality Control Checklist

Project Information	
Project Title:	Team Leader:
Project WIN:	EIS Reviewer:

Cover Sheet			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List of responsible agencies, including lead agency and any cooperating agencies
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The title of proposed action
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The name, address, and telephone number of the person from MaineDOT to contact
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A designation of the statement as a draft or draft supplement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A one-paragraph abstract of the statement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The deadline and location for comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	23 U.S.C. 327 MOU assignment language is on cover page of the EIS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The cover sheet does not exceed one page
Table of Contents			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The Table of Contents include list of tables, figures, appendices
Summary			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Introduction
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Purpose and need statement paragraph
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Alternatives considered paragraph summary
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Environment, Environmental Consequences, and Mitigation Measures Summary
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Public and Agency coordination
Introduction			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Addresses why the EIS is being written
Background			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Background information on the existing infrastructure/asset/etc and surrounding area
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Includes location, length, type of improvements, and any ROW / Easements needed
Purpose and Need for Action			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Purpose and Need Statements
Alternatives			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Discussion of Project Build Alternative(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project No Build Alternative
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Estimated Project Cost Information
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Identification of Preferred Project Alternative(s)



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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project Alternatives Considered but Eliminated from Further Consideration
Environmental Impacts: Natural, Cultural, Social, Economic*			
*Below verify investigation outcomes and project effects are appropriate for each topic			
Natural Resources			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 7 – Federal Endangered Species
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Magnuson-Stevens Fishery Conservation and Management Act (EFH)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	U.S. Fish and Wildlife Coordination Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Migratory Bird Treaty Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Marine Mammal Protection Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bald and Golden Eagle Protection Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wild and Scenic Rivers Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coastal Barrier Resource Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 401 of the Clean Water Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 404 of the Clean Water Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 10 of the Rivers and Harbors Act of 1899
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 9 of the Rivers and Harbors Act of 1899
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coastal Zone Management Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Order 11988 Floodplain Guidance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hazardous Material
Cultural Resources			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 106 of the National Historic Preservation Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Archaeological Resources
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 4(f) of the Department of Transportation Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 6(f) of the Land and Conservation Act
Social and Economic Resources			
Yes	No	N/A	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	[REDACTED]
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Farmland Protection Policy Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clean Air Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Noise
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Residential and Business
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bicycle and Pedestrian
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Construction and Traffic
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Utilities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Right of way
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cost
[REDACTED]			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[REDACTED]
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[REDACTED]
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[REDACTED]
Short-Term and Long Term uses			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Includes a section that describes the relationship between short term uses of the environment and long-term

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	productivity	
Irreversible and Irretrievable Commitments		
Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Includes a section that describes any irreversible and irretrievable commitments or resources which would be involved in the proposed action		
List of preparers		
Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
List of names and qualifications of the persons who were primarily responsible for preparing the EIS		
Appendix		
Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Materials prepared in connection with the EIS		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Materials relevant to the decision to be made		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All comments received during the scoping process that identified alternatives, information, and analyses for MaineDOT consideration		
CPD E-File Review		
Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All template folders and subfiles in the project file		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All applicable documentation in the appropriate project file using the file naming convention		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All final decisions/approval documents saved in the NEPA folder		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All file folders contain complete public records supporting the decisions listed above in the "Environmental Impacts: Natural, Cultural, Social, Economic" section		
ProjEx Review		
Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All approval dates are on the permit page in ProjEx		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All appropriate assessment and assessment detail tabs are filled out in ProjEx		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NEPA decision is documented on the permit, assessment, and assessment details tab in ProjEx		
Reviewer Comments		

EIS Draft Reviewer: _____

Date: _____



Final EIS Quality Control Document

I have reviewed this Final EIS Draft and ROD and find that it complies with all applicable federal laws, regulations, and Executive Orders	
<input type="checkbox"/>	All comments have been adequately addressed and incorporated into the final environmental impact statement document
<input type="checkbox"/>	All substantive public and agency comments have been adequately addressed and incorporated into the final environmental impact statement document
<input type="checkbox"/>	All necessary updates have been completed
<input type="checkbox"/>	A legal sufficiency review has been completed for the Final EIS and ROD has been completed
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div> _____ Reviewer: </div> <div> _____ Date: </div> </div>	